

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

July 16, 2020

Meeting called to order at 5:51 PM by Jim Cerqua.

Executive Session was held at 5:00 P.M. until 5:51 P.M. to discuss personnel and litigation.

	Present	Absent
<u>Roll Call</u>		
John Vitullo	<u> X </u>	<u> </u>
Doug Ozvath	<u> X </u>	<u> </u>
Susan Vigliotti	<u> X </u>	<u> </u>
Nick Nickolich	<u> </u>	<u> X </u>
Jim Cerqua	<u> X </u>	<u> </u>

- Administration/Professional
- Brian Secrest, Superintendent
 - Joe DelFonso, Solicitor
 - John Mowry, KLH Engineers

Citizens Comments

This meeting was conducted via conference phone call due to the pandemic caused from the COVID-19 Virus. Public Comments on the agenda were asked for by the posting of the agenda on the Authority web site www.clairtonmunicipalauthority.org. Public comments were solicited through a special e-mail response set up at info@ClairtonMunicipalAuthority.org. Any comment received will be addressed at the next regular meeting. This process will be refined in the future to allow for public listening of the regular meeting on-line. The recording of this meeting will be posted on the Authority web site. As of the date of the preparation of these minutes no comments were received.

John Vitullo moved, and Sue Vigliotti seconded the motion to approve the minutes from the June 18, 2020 Board Meeting. The motion carried 4-0.

Susan Vigliotti moved, and Doug Ozvath seconded the motion to approve the paying of the bills from June 19, 2020 – July 16, 2020. The motion carried 4-0.

Doug Ozvath moved, and Sue Vigliotti seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 4-0.

Doug Ozvath moved, and Sue Vigliotti seconded the motion to approve Collection System Billing Summary. The motion carried 4-0.

Sue Vigliotti moved, and Doug Ozvath seconded the motion to approve the quote with Fairfield Landscaping in the amount of \$8,475.00 for the yard work at 714 East Drive that was damaged by contractors. The motion carried 4-0.

Susan Vigliotti moved, and John Vitullo seconded the motion to approve CO #1 of the Dry Run Interceptor Project in the amount of \$24,122.25 for stream crossing work, and CO #2 in the amount of \$12,700.00 for work associated with an unmarked water line. Motion carried 4-0.

John Vitullo moved, and Doug Ozvath seconded the motion to approve pay application to W.A. Petrakis Contracting in the amount of \$411,791 for completion of Phase 1 of the Dry Run Interceptor Sewer Improvement Project. Motion carried 4-0.

Susan Vigliotti moved, and Doug Ozvath seconded the motion to approve the final pay application to W.A. Petrakis Contracting in the amount of \$58,495.47 for completion of Phase 1 of the Dry Run Interceptor Sewer Improvement Project. Motion carried 4-0.

Sue Vigliotti moved, and Doug Ozvath seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #351-B in the amount of \$25,831.73. Motion carried 4-0.

John Vitullo moved and Doug Ozvath seconded the motion to pay the employees in the finance office the difference in their and Finance Director's salary while is out on medical leave, split between the two of them, for continuing his work duties. This includes retroactive time. Motion Carried 4-0.

Doug Ozvath moved, and John Vitullo seconded the motion to adjourn at 6:12 PM and go into executive session not to return. The motion carried 4-0.



SECRETARY

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday July 16, 2020

5:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
 - a. Motion to approve the minutes from the Regular Board Meeting of June 18, 2020.
3. Motion to approve the bills
4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
7. Collection & Operation Report
 - Motion to approve quote from Fairfield Landscaping in the amount of \$8,475.00 for the yard work at 714 East Drive that was left damaged by contractors.
8. Engineer's Report
 - a. Motion to approve the request submitted by John Mowry of KLH, for Requisition #351B in the amount of \$25,831.73.
 - b. Motion to approve CO #1 of the Dry Run Interceptor Project in the amount of \$24,122.25 for stream crossing work, and CO # 2 in the amount of \$12,700.00 for work associated with an unmarked waterline.
 - c. Motion to approve the pay application to W.A. Petrakis Contracting in the amount of \$411,791.28 for completion of Phase 1 of the Dry Run Interceptor Sewer Improvement Project.
9. Solicitor's Report
10. New Business
11. Old Business

Motion to Adjourn

CMA
MEETING Check Register
For the Period From Jun 20, 2020 to Jul 16, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
	6/29/20	INSITUFORM TECH	10310-G	311,847.99
7228	7/1/20	A&H EQUIPMENT	10310-G	448.46
7229	7/1/20	ACTION SUPPLY PR	10310-G	159.00
7230	7/1/20	Applied Maintenance	10310-G	518.00
7231	7/1/20	CINTAS	10310-G	237.06
7232	7/1/20	COMCAST BUSINES	10310-G	452.17
7233	7/1/20	FISHER SCIENTIFIC	10310-G	127.14
7234	7/1/20	HENDERSON PEST	10310-G	90.00
7235	7/1/20	HOME DEPOT	10310-G	410.00
7236	7/1/20	KLH ENGINEERS, IN	10310-G	19,161.88
7237	7/1/20	M & B Window Clean	10310-G	250.00
7238	7/1/20	Madison National Life	10310-G	1,580.82
7239	7/1/20	NICKOLICH SANITA	10310-G	25,109.09
7240	7/1/20	PA AMERICAN WAT	10310-G	1,294.06
7241	7/1/20	Pioneer Research	10310-G	641.59
7242	7/1/20	PITNEY BOWES GL	10310-G	1,251.39
7243	7/1/20	PURCHASE POWER	10310-G	1,020.99
7244	7/1/20	RONDINELLI, DEBO	10310-G	200.00
7245	7/1/20	SHERWIN WILLIAM	10310-G	153.48
7246	7/1/20	SNYDER BROTHER	10310-G	43.12
7247	7/1/20	UNIVAR USA	10310-G	2,620.00
7248	7/1/20	VALLEY TIRE CO., I	10310-G	419.20
7249	7/1/20	VERIZON WIRELES	10310-G	223.42
7250	7/1/20	WATER ENVIRONM	10310-G	130.00
7251	7/1/20	Weidman Automotive	10310-G	538.60
7252	7/9/20	Applied Maintenance	10310-G	773.75
7253	7/9/20	DRNACH ENVIRON	10310-G	24,891.00
7254	7/9/20	DTI Development	10310-G	3,000.00
7255	7/9/20	EJ USA INC	10310-G	4,581.90
7256	7/9/20	ENVIR. SYSTEMS R	10310-G	400.00
7257	7/9/20	FARNHAM & PFILE	10310-G	181.30
7258	7/9/20	FAYETTE PARTS SE	10310-G	148.99

CMA
MEETING Check Register
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Check #	Date	Payee	Cash Account	Amount
7259	7/9/20	FAYETTE WASTE L	10310-G	93.71
7260	7/9/20	FISHER SCIENTIFIC	10310-G	379.05
7261	7/9/20	Intertech Security	10310-G	990.05
7262	7/9/20	JEFFERSON HILLS	10310-G	49.99
7263	7/9/20	KLH ENGINEERS, IN	10310-G	15,790.21
7264	7/9/20	LINK COMPUTER C	10310-G	1,275.60
7265	7/9/20	MEIT	10310-G	27,465.36
7266	7/9/20	Mon River Supply	10310-G	346.76
7267	7/9/20	PA AMERICAN WAT	10310-G	99.64
7268	7/9/20	COMMONWEALTH	10310-G	500.00
7269	7/9/20	PENNSYLVANIA ON	10310-G	41.95
7270	7/9/20	PITTSBURGH POST	10310-G	2,209.00
7271	7/9/20	SHILOH SERVICE, I	10310-G	859.25
7272	7/9/20	TOTAL INSTRUMEN	10310-G	375.00
7273	7/9/20	UNISAFE	10310-G	359.67
7274	7/9/20	US Asset Manageme	10310-G	314.24
7275	7/9/20	WAYNE CROUSE, I	10310-G	6,200.00
7276	7/9/20	WEX BANK	10310-G	812.57
7277	7/9/20	WHEELING AND LA	10310-G	4,000.00
7278	7/15/20	AIRGAS USA, LLC	10310-G	134.95
7279	7/15/20	ALL PRO PITTSBUR	10310-G	200.00
7280	7/15/20	COMCAST	10310-G	1,544.95
7281	7/15/20	DUQUESNE LIGHT	10310-G	208.21
7282	7/15/20	EJ USA INC	10310-G	4,581.90
7283	7/15/20	ENVIR. SYSTEMS R	10310-G	400.00
7284	7/15/20	FNB Commercial Cre	10310-G	2,533.96
7285	7/15/20	HACH COMPANY	10310-G	385.64
7286	7/15/20	KINZUA ENVIRONM	10310-G	185.00
7287	7/15/20	Matheson Tri-Gas	10310-G	140.00
7288	7/15/20	MODEL UNIFORMS	10310-G	618.40
7289	7/15/20	PASTORE PLUMBIN	10310-G	1,600.00
7290	7/15/20	PRECISION COPY P	10310-G	533.20

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MEETING Check Register
For the Period From Jun 20, 2020 to Jul 16, 2020

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Check #	Date	Payee	Cash Account	Amount
7291	7/15/20	Quill.com	10310-G	228.58
7292	7/15/20	RONDINELLI, DEBO	10310-G	200.00
7293	7/15/20	SHERWIN WILLIAM	10310-G	153.48
7294	7/15/20	SUBURBAN TESTIN	10310-G	1,452.65
7295	7/15/20	US Asset Manageme	10310-G	2,473.64
Total				<u><u>482,641.01</u></u>

CMA
Year to Date Income Statement
WWTP Budget to Actual
For the Six Months Ending June 30, 2020
Percent of Year 50.0% (6 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Clairton Collecti/Debt Service	\$ 595,876.98	\$ 1,191,696.00	595,819.02	50.00
Jefferson Hills Debt Service	464,322.96	928,646.00	464,323.04	50.00
Petersan WWTP Debt Service	400,553.28	801,107.00	400,553.72	50.00
South Park Debt Service	72,200.76	144,402.00	72,201.24	50.00
Total Debt Service Revenues	1,532,953.98	3,065,851.00	1,532,897.02	50.00
Clairton Collec/Operation/Main				
Clairton Collec/Operation/Main	584,820.00	1,191,754.00	606,934.00	49.07
Jefferson Hills Operation/Main	528,460.00	928,691.00	400,231.00	56.90
Petersan Operation/Maint	625,980.00	801,146.00	175,166.00	78.14
South Park Operation/Maint	138,013.46	144,409.00	6,395.54	95.57
Total Consumption Revenues	1,877,273.46	3,066,000.00	1,188,726.54	61.23
Other Revenue				
Sludge Acceptance	66,474.60	140,000.00	73,525.40	47.48
Miscellaneous Income	10.55	0.00	(10.55)	0.00
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	17,592.40	12,000.00	(5,592.40)	146.60
Investment Interest	(39,089.10)	80,000.00	119,089.10	(48.86)
Capacity Fees	21,034.00	50,000.00	28,966.00	42.07
Total Other Revenues	66,022.45	294,000.00	227,977.55	22.46
Total Revenues	\$ 3,476,249.89	\$ 6,425,851.00	2,949,601.11	54.10
Expenses				
Office Expenses	\$ 3,983.21	\$ 13,250.00	9,266.79	30.06
Treatment Supplies & Chemicals	64,390.91	103,100.00	38,709.09	62.45
Treatment Sludge Disposal	150,309.18	315,000.00	164,690.82	47.72
Flow Monitoring Data & Fees	52,012.36	144,000.00	91,987.64	36.12
Equipment	80,386.83	265,600.00	185,213.17	30.27
Maintenance & Repair	40,515.29	202,450.00	161,934.71	20.01
Vehicle Expense	4,774.69	27,000.00	22,225.31	17.68
Utilities	174,827.91	393,800.00	218,972.09	44.40
Wages & Taxes	424,994.86	825,746.00	400,751.14	51.47
Employee Benefits	129,632.83	421,050.00	291,417.17	30.79
Conference & Memberships	1,803.74	33,200.00	31,396.26	5.43
Professional Services	115,776.87	147,538.00	31,761.13	78.47
Insurance	73,478.00	110,000.00	36,522.00	66.80
Total Operating Expenses	1,316,886.68	3,001,734.00	1,684,847.32	43.87
Total Debt Payments				
Series B Bond Interest Expense	1,199,606.26	2,030,850.00	831,243.74	59.07
Series B Bond Principal	0.00	1,035,000.00	1,035,000.00	0.00
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
Total Debt Payments	1,199,606.26	3,372,412.00	2,172,805.74	35.57
Total Expenses	2,516,492.94	6,374,146.00	3,857,653.06	39.48
Over/Under Budget	\$ 959,756.95	\$ 51,705.00	(908,051.95)	1,856.22

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Six Months Ending June 30, 2020
Percent of Year 50.00% (6 month /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Residential Flat Rate	\$ 837,224.06	\$ 1,658,400.00	821,175.94	50.48
Commerical Flat Rate	79,312.32	178,000.00	98,687.68	44.56
Alleg Housing Flat Rate	57,600.00	115,200.00	57,600.00	50.00
School Flat Rate	10,800.00	21,600.00	10,800.00	50.00
USS Flat Rate	429,900.00	859,800.00	429,900.00	50.00
Total Debt Service Revenues	1,414,836.38	2,833,000.00	1,418,163.62	49.94
Total Consumption Revenues	669,780.41	1,185,000.00	515,219.59	56.52
Total Consumption Revenues	\$ 669,780.41	\$ 1,185,000.00	515,219.59	56.52
CTH Consumption Revenues	\$ 0.00	\$ 0.00	0.00	0.00
CTH Debt Service Revenues	79,800.00	0.00	(79,800.00)	0.00
CTH Penalty and Interest	0.00	0.00	0.00	0.00
Total Century Townhomes	79,800.00	0.00	(79,800.00)	0.00
Other Revenue				
Penalty	84,386.49	115,000.00	30,613.51	73.38
Dye Test Fees - Plumber	600.00	0.00	(600.00)	0.00
Dye Test - Application Fees	1,850.00	2,500.00	650.00	74.00
Lien Letter Fees	1,425.00	2,300.00	875.00	61.96
NSF Fees	171.00	300.00	129.00	57.00
Posting Fees -Terminations \$20	39,377.73	25,000.00	(14,377.73)	157.51
Magistrate & Legal Fees	265.50	4,500.00	4,234.50	5.90
Notice Fee - \$15	(105.00)	15,000.00	15,105.00	(0.70)
Vactor Rental	0.00	750.00	750.00	0.00
Interest Income	1,487.03	6.25	(1,480.78)	23,792.48
Investment Interest	0.00	300.00	300.00	0.00
Prior Sewage Fee	231.54	2,000.00	1,768.46	11.58
Total Other Revenues	129,689.29	167,656.25	37,966.96	77.35
Total Revenues	\$ 2,294,106.08	\$ 4,185,656.25	1,891,550.17	54.81
Expenses				
Office Expenses	\$ 4,375.55	\$ 5,750.00	1,374.45	76.10
Billing Expense	28,926.32	72,725.00	43,798.68	39.77
Collection System Supplies	10,093.04	71,800.00	61,706.96	14.06
Equipment	5,077.37	20,365.00	15,287.63	24.93
Maintenance & Repair	7,463.55	139,000.00	131,536.45	5.37
Vehicle Expense	7,468.69	18,600.00	11,131.31	40.15
Utilities	11,133.88	29,870.00	18,736.12	37.27
Wages & Taxes	147,624.88	411,202.00	263,577.12	35.90
Employee Benefits	41,410.63	140,514.00	99,103.37	29.47
Conference & Memberships	470.54	6,450.00	5,979.46	7.30
Professional Services	94,964.77	228,450.00	133,485.23	41.57
Insurance	31,500.00	45,000.00	13,500.00	70.00
WWTP Treatment Charges	584,820.00	1,066,187.00	481,367.00	54.85
Total Operating Expenses	975,329.22	2,255,913.00	1,280,583.78	43.23

For Management Purposes Only

CMA
 Year to Date Income Statement
 Collection Budget to Actual
 For the Six Months Ending June 30, 2020
 Percent of Year 50.00% (6 month /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Debt Pmt City of Clairton	237,847.12	407,738.00	169,890.88	58.33
Debt Pmt (full bond)	264,381.24	7,665.00	(256,716.24)	3,449.20
Debt Pmt on Collection System	0.00	1,191,754.00	1,191,754.00	0.00
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	595,876.98	0.00	(595,876.98)	0.00
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Total Debt Payments	1,098,105.34	1,659,966.00	561,860.66	66.15
	<hr/>	<hr/>	<hr/>	
Total Expenses	2,073,434.56	3,915,879.00	1,842,444.44	52.95
	<hr/>	<hr/>	<hr/>	
Over/Under Budget	\$ 220,671.52	\$ 269,777.25	49,105.73	81.80
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	

CMA
Cash Account Monthly Summary
As of: June 30, 2020

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
Operating Accounts							
10320-T FN-WWTP Depository	5,968,096.83	\$	913,564.59	\$	(457,664.36)	\$	6,423,997.06
10330-C FN-Collection Depository	2,893,073.67		372,880.50		(524,159.50)		2,741,794.67
10311-G FN-Payroll	62,379.51		85,865.65		(88,912.78)		59,332.38
10310-G FN-Disbursements	176,725.39		505,663.35		(779,593.75)		(97,205.01)
Reserved Accounts							
10331-C FN-Collection City Pmts	360,068.95		33,978.16		0.00		394,047.11
10322-T FN-OPEB	497,665.52		310.87		0.00		497,976.39
10321-T FN-WWTP Capacity & Capital Im	2,380,608.62		1,487.03		(1,618.00)		2,380,477.65
10333-C Collection Capital Improvement	1,658,203.77		0.00		(311,847.99)		1,346,355.78
10332-T WWTP Debt Coverage	78,371.94		48.96		0.00		78,420.90
Total FNB Accounts	<u>14,075,194.20</u>	\$	<u>1,913,799.11</u>	\$	<u>(2,163,796.38)</u>	\$	<u>13,825,196.93</u>
Trustee Accounts							
10200-C WF Series A - Construction	3.06	\$	0.00	\$	0.00	\$	3.06
10200-T WF - Series B - Construction	680,932.15		188.53		0.00		681,120.68
10220-T WF - Debt Service	3,024,089.56		297,325.90		(2,386,912.52)		934,502.94
10221-T WF - Debt Service Reserve	3,197,979.45		21,286.01		0.00		3,219,265.46
Total Trustee Accounts	<u>6,903,004.22</u>	\$	<u>318,800.44</u>	\$	<u>(2,386,912.52)</u>	\$	<u>4,834,892.14</u>
Grand Total	<u>20,978,198.42</u>	\$	<u>2,232,599.55</u>	\$	<u>(4,550,708.90)</u>	\$	<u>18,660,089.07</u>

JUNE 2020 SEWER BILLING REPORT

Sewer		Sewer Receivables						
Service	Description	Charges	Adjustments	Penalties	Interest	Discounts	Refunds	Adjusted R Receipts
ALLF1	Allegheny Housing Flat (Wylie)	8,050.00	0	0	0	0	0	-8,050.00
ALLF2	Allegheny Housing Flat (Reed)	1,550.00	0	0	0	0	0	-1,550.00
CNTRY	Century Town Homes Flat Rate	13,300.00	0	660	241.57	0	0	-15,100.00
COLLE	Metered Sewer Collection	113,206.12	-60	1,917.07	4,215.55	0	0	-104,913.90
COMF	Commercial Sewer Flat Rate	14,443.42	0	241.15	902.21	0	0	-14,804.89
RESF	Residential Sewer Flat Rate	140,590.98	-59.2	3,060.74	5,044.24	0	0	-138,925.65
PRIOR	Prior Balances	0	0	0	0.02	0	0	-150
SSRF	School Sewer Flat Rate	1,800.00	0	90	27.82	0	0	-5,121.73
USSF	USS Sewer Flat Rate	71,650.00	0	0	0	0	0	-71,650.00
	Billed Collection Flat usage Charge	16	0	0	0	0	0	-16
	Sewer Receivables Totals	364,606.52	-119.2	5,968.96	10,431.41	0	0	289.75
								-360,282.17

Sewer Direct		Sewer Direct						
Service	Description	Charges	Adjustments	Penalties	Interest	Discounts	Refunds	Adjusted R Receipts
NSF Fee	NSF Fee	0	25	0	0	0	0	25
POST	Posting Fee - Shut Offs	0	6,480.00	0	0	0	0	48.96
TurnOff	Water Turn Off Fee	0	0	0	0	0	0	-210.45
TurnOn	Turn On Fee	0	0	0	0	0	0	-144.7
NOTICE	10-Day Delinquent Notice	0	0	0	0	0	0	-175.82
	Sewer Direct Totals	0	6,505.00	0	0	0	0	73.96
								-4,817.13

Sewer Summary		Total Receipts
Previous Ending Balance	1,758,709.99	
Charges	364,606.52	
Adjustments	6,385.80	
Penalties	5,968.96	
Interest	10,431.41	
Discounts	0	
Refunds	0	
Adjusted Receipts	363.71	
Receipts	-365,099.30	-364,735.59
Current Balance	1,781,367.09	

Report of the Finance Director – June 18, 2020

Century Townhomes – Nothing new to report

Upstream Communities: We sent out the Maher Duessel report and the calculation indicating the credit amounts to all communities. We have received comments from PCSA on January 11 extolling their interpretation of the Treatment Agreement especially Appendix B to the Treatment Agreement. Checks have been distributed to Jefferson Hills and South Park. PCSA has deducted from our invoice what they believe is owed to them in violation of our Treatment Agreement. We have calculated the refund for the 2018 year and have had preliminary discussions with the solicitor on how to proceed. **Nothing New to Report.**

Delinquent Accounts shutoffs – In May we sent out 456 - 10- day delinquent notices, 0 properties were posted for shutoff, and 0 accounts were sent over to the water company for shut off and 0 were shut off. This was due to the Moratorium on shutoffs due to the Covid-19 Virus.

Collections Crew Management and Reporting – The May 2020 report is in your packet.

\$Energy Fund – In May, the fund processed 1 application, approved 0. This low number was due to \$Energy Fund was not operating due to the virus for most of the month of May and the lack of water shutoffs due to the Covid-19 Virus.

PA American Water –There are no outstanding requests from PA AM water. **Nothing new to report.**

PennVest – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26th for a preapplication meeting. **Per the direction of the Board we began to answer some information requests from KLH Engineers concerning the application for PENNvest Loan for Phase 2.**

Grants – We have submitted grant applications for the Treatment Plant and one for Phase II of the Golden Gate Project. We received requests for clarification on some of the application for the Golden Gate Project which were provided with nothing new on the Treatment Plant Grant Proposal. **We received requests for some clarification for the H2O grant we submitted in December 2019. These were responded to.**

HRG Report - We have been assembling information requested by the City of Clairton in an email dated December 12, 2018 for information related to the valuation of the Authority being conducted by Herbert, Rowland & Grubic. This information was submitted to the City on January 11, 2019. A follow up request for some additional information was made on July 25, 2019. It included amortization schedules for the Bond A and Bond B Bond issues. The information was sent the same day. **Nothing new to report.**

PFM Financial Advisors LLC – At the May Board meeting, the Board retained the services of PFM Financial Advisors LLC to perform an analysis to determine an estimated value of the sanitary sewer system. An initial request for information was received on May 14, 2019 and the information was sent on May 17, 2019. PFM in cooperation with the CMA conducted tours on February 27th and 28th of our facility and each of the three presenters made a presentation to the Board. **Nothing new to report.**

June 2020 Operations and Collections Report

Duperon Update – Duperon continues to do testing and work out the issues with the plate screens. They are hopeful of the new design, however the pump that they added is having clogging problems. A new style pump or impeller is being looked at.

Dry Run Update – The contractors have been working and should be finishing up soon. There is a lot of water from the creek ending up in this line, and when we get all the phases of this work done, there should be a significant amount of excess flow eliminated. Everything is done with this phase of the project except the overflow valve.

Coronavirus Update – All operations and schedules are back to normal, with additional cleaning measures still in place.

Emergency Repair bid opening was held on June 4th, KLH will elaborate on those results.

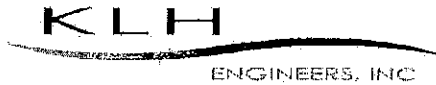
The steel roof over the monorail bid is being prepared by KLH, they can elaborate on the status of that project.

On June 9, Jeff Marcink with KLH met with an outside contractor to repair the issues on Mrs. Werner's yard located on East Drive. This was the customer from last year who was unhappy with the restoration work of the contractors. The work is now scheduled for September 1 when the summer heat is gone.

The second digester repair is scheduled for June 10 & 11. This repair was ok'd by the Board months ago, and the first digester was completed. The second repair was put on hold due to the virus.

Taps were cut off on May 27 until the plant can handle the flows after the Phase II of the upgrade is completed. The solicitor and engineer will elaborate on this issue.

I'd like permission from the Board to come up with a job advertisement that would fulfill some needs here at the plant. We will be needing at least one certified operator, definitely must have lab experience.



CLAIRTON MUNICIPAL AUTHORITY

Consulting Engineer's Report

June 18, 2020

ACTIVE ITEMS

Dry Run Sewer Replacement

All work is complete with the exception of minor punch list work.

Upstream Litigation

KLH has been working with the Solicitor on the litigation with the upstream communities.

Chlorine Roof Replacement

KLH has commenced work on the design.

Golden Gate Phase II

Per the LTCP, Golden Gate unauthorized discharges were to be eliminated by September 1, 2019. Golden Gate Phase I has been completed; Phase II remains. Design is complete. The Phase II project cost is estimated to be \$300,000. KLH/CMA have submitted Golden Gate Phase II for PA Small Water and Sewer Grant funding.

CDBG Year 45

The CMA has been awarded a 65% construction cost grant for the repair of level 5 defects throughout the sewer system (four CIPP lining repairs). The contract has been awarded to Insight Pipe Contracting for an amount of \$56,945.00. The grant component is \$37,014, leaving a CMA local share of \$19,931. The Contractor mobilized on June 10, 2020.

CDBG Year 46

KLH has submitted the pre-application for consideration for CDBG Year 46 grant funding. The CMA has been awarded a 65% construction cost grant for the repair of Level 5 defects throughout the sewer system (2 CIPP lining, 2 open cut). KLH is working with SRCOG to prepare bidding documents.

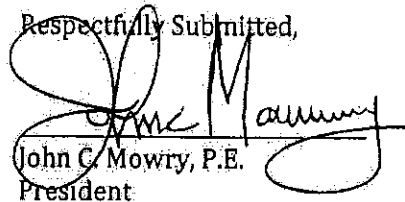
GIS Update

CMA has requested KLH update the GIS map to indicate which Level 5 sewer defects have been repaired and which defects remain. KLH has obtained a copy of the CMA binder for the Completed Level 5's, and is working to finalize the map.

Capital Requisition

Requisition 350-B in the amount of \$41,658.50 is presented for Board approval.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John C. Mowry". The signature is stylized with large loops and a long horizontal stroke at the end.

John C. Mowry, P.E.
President

CONTRACTORS APPLICATION FOR PAYMENT

TO OWNER:
 Clairton Municipal Authority
 1 North State Street
 Clairton, PA 15025

PROJECT:
 Dry Run Interceptor Sewer Improvements
 Phase 1

APPLICATION NO.: 2&Final

APPLICATION PERIOD: June 22nd thru July 10th

APPLICATION DATE: July 10th, 2020

FROM CONTRACTOR:
 W.A. Petrakis Contracting
 1501 Pontiac Court
 Export, PA 15632

VIA ENGINEER:
 K.L.H. Engineers, Inc.
 5173 Campbells Run Road
 Pittsburgh, PA 15205

PROJECT NUMBERS: Engineer's: _____
 Contractor's: (724)575-7817
 Owner's: _____

CONTRACTOR'S APPLICATION FOR PAYMENT


See the attached continuation sheet(s)

1. ORIGINAL CONTRACT PRICE \$407,228.00
2. Net change by Change Orders \$36,822.25
3. CURRENT CONTRACT PRICE (Line 1 + 2) \$444,050.25
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) \$470,286.75
5. RETAINAGE:
 - a. 0 % of Work Completed (\$ 470286.75) = \$0.00
 - b. 0 % of Materials Stored (\$) = \$0.00
 - c. Total Retainage (Line 5a + Line 5b) \$0.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$470,286.75
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$411,791.28
8. AMOUNT DUE THIS APPLICATION \$58,495.47
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5c above) \$0.00

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

CONTRACTOR:

By:  Date: 7/8/20

OWNER'S CERTIFICATION

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment in the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 58,495.47

(Line 8 or other - attach explanation of other amount)

ENGINEER:

By: _____ Date: _____

CHANGE ORDER SUMMARY		
Number	Additions	Deductions
1	\$24,122.25	
2	\$12,700.00	
Totals	\$36,822.25	
Net Changes	\$36,822.25	

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

Progress Estimate

Contractor's Application

For (Contract): Dry Run Interceptor Sewer Improvements Phase 1 Application Number: 1

Application Period: April 27th thru June 18th Application Date: June 18th

A		B			C		D		E		F		G	
Item No.	Description	Qty	Unit Price	Bid Value	Quantity Installed	Installed Value	Completed to Date	Total Completed and Stored to Date (C+E)	% (F/G)	Balance to Finish (B-F)				
1	Sewer Pipe: 30" PVC PS46 Pipe - 8'-12" Depth - LF	400	\$140.00	\$56,000.00	540.5	\$75,670.00	\$40.5	\$75,670.00	195.1%	\$0.00				
2	Sewer Pipe: 30" PVC PS46 Pipe - 18" Depth - LF	158	\$145.00	\$22,910.00	88	\$13,485.00	88	\$13,485.00	59%	\$9,425.00				
3	Sewer Pipe: 30" Ductile Iron Pipe - 12'-18" Depth - LF	5	\$150.00	\$750.00	4	\$600.00	4	\$600.00	80%	\$150.00				
4	Sewer Pipe: 30" Ductile Iron Pipe - 18" Depth - LF	23	\$185.00	\$4,255.00	7	\$1,085.00	7	\$1,085.00	30%	\$3,170.00				
5	Steel Casing Pipe Box In Place - LF	170	\$1,091.00	\$171,070.00	190	\$192,060.00	190	\$192,060.00	112%	\$0.00				
6	MH Basin - 6 ft diameter - YF	74	\$242.00	\$17,908.00	84.75	\$20,509.50	84.75	\$20,509.50	115%	\$0.00				
7	Underlight Manhole Frame and Cover Bolted - EA	4	\$525.00	\$2,100.00	5	\$2,625.00	5	\$2,625.00	185.0%	\$0.00				
8	Erosion Protection - Filter Fence/Composite Filter Sock - LF	600	\$6.00	\$3,600.00	200	\$1,200.00	200	\$1,200.00	33.3%	\$2,400.00				
9	Expansory Excavation - EA	2	\$700.00	\$1,400.00	2	\$1,400.00	2	\$1,400.00	100.0%	\$0.00				
10	Manhole Demolition - EA	4	\$550.00	\$2,200.00	4	\$2,200.00	4	\$2,200.00	100.0%	\$0.00				
11	Manhole Modification - EA	1	\$2,300.00	\$2,300.00	700	\$18,200.00	700	\$18,200.00	100.0%	\$0.00				
12	Sanitary Sewer Abandonment w/ Good - 15" diameter pipe - LF	700	\$28.00	\$19,600.00	700	\$19,600.00	700	\$19,600.00	100.0%	\$0.00				
13	Misaligned/Unmarked Utility Restoration - Natural Gas - 12" - 12" - EA	1	\$5.00	\$5.00	1	\$5.00	1	\$5.00	0.0%	\$5.00				
14	Misaligned/Unmarked Utility Restoration - Electric - Any Size or Voltage - EA	1	\$5.00	\$5.00	1	\$5.00	1	\$5.00	0.0%	\$5.00				
15	Misaligned/Unmarked Utility Restoration - Telephone - Any Size - EA	1	\$5.00	\$5.00	1	\$5.00	1	\$5.00	0.0%	\$5.00				
16	Misaligned/Unmarked Utility Restoration - Storm Sewer - Any Size - EA	1	\$5.00	\$5.00	1	\$5.00	1	\$5.00	0.0%	\$5.00				
17	Misaligned/Unmarked Utility Restoration - Wastewater - Any Size - EA	1	\$5.00	\$5.00	1	\$5.00	1	\$5.00	0.0%	\$5.00				
18	Modification/Demolition - Lump Sum	1	\$17,000.00	\$17,000.00	1	\$17,000.00	1	\$17,000.00	100.0%	\$0.00				
19	CSO Demolition/Construction - Lump Sum	1	\$87,000.00	\$87,000.00	1	\$87,000.00	1	\$87,000.00	100.0%	\$0.00				
20	Change Order #1	1	\$24,122.25	\$24,122.25	1	\$24,122.25	1	\$24,122.25	0.0%	\$24,122.25				
21	Change Order #2	1	\$12,700.00	\$12,700.00	1	\$12,700.00	1	\$12,700.00	0.0%	\$12,700.00				
Total											\$55,602.25			
Total											\$435,484.80			
Total											\$435,484.80			
Total											\$97.6%			

CONTRACTORS APPLICATION FOR PAYMENT

TO OWNER:
 Clairton Municipal Authority
 1 North State Street
 Clairton, PA 15025

PROJECT:
 Dry Run Interceptor Sewer Improvements
 Phase 1

APPLICATION NO.: 1

APPLICATION PERIOD: April 27th thru June 19th

APPLICATION DATE: June 19th, 2020

FROM CONTRACTOR:
 W.A. Petrakis Contracting
 1501 Pontiac Court
 Export, PA 15632

VIA ENGINEER:
 KLH Engineers, Inc.
 5173 Campbells Run Road
 Pittsburgh, PA 15205

PROJECT NUMBERS: Engineer's: (724)575-7817
 Owner's:

CONTRACTOR'S APPLICATION FOR PAYMENT


See the attached continuation sheet(s)

1. ORIGINAL CONTRACT PRICE \$ \$407,228.00
2. Net change by Change Orders \$ \$36,822.25
3. CURRENT CONTRACT PRICE (Line 1 + 2) \$ \$444,050.25
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) \$ \$433,464.50
5. RETAINAGE:
 - a. 5 % of Work Completed (\$ 433464.5) = \$ \$21,673.23
 - b. 0 % of Materials Stored (\$) = \$ \$0.00
 - c. Total Retainage (Line 5a + Line 5b) = \$ \$21,673.23
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ \$411,791.28
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$ \$0.00
8. AMOUNT DUE THIS APPLICATION \$ \$411,791.28
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5c above) \$ \$75,275.48

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

CONTRACTOR:

By:  Date: 6/29/20


OWNER'S CERTIFICATION

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment in the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 411,791.28
 (Line 8 or other - attach explanation of other amount)

ENGINEER:

By:  Date: 7/9/2020

CHANGE ORDER SUMMARY

Number	Additions	Deductions
1	\$24,122.25	
2	\$12,700.00	
Totals	\$36,822.25	
Net Changes	\$36,822.25	

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

CHANGE ORDER

(Instructions on reverse side)

No. 002

PROJECT Dry Run Interceptor Sewer Improvements Phase 1

DATE OF ISSUANCE 7/2/2020 EFFECTIVE DATE 7/2/2020

OWNER Clairton Municipal Authority

CONTRACTOR Petrakis

OWNER'S Contract No. 2019-03 ENGINEER KLH ENGINEERS, INC.

You are directed to make the following changes in the Contract Documents.

Description: Unknown utility conflict. Water company failed to locate and mark a water main enclosed in a 48 inch concrete pipe.


Reason for Change Order: Down time and additional work in uncovering the unknown water line in order to make field changes in interceptor alignment.

Attachments: (List documents supporting change) See attached documentation

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price <u>\$407,228.00</u>	Original Contract Times Substantial Completion: _____ Ready for final payment: _____ <small>days or dates</small>
Net changes from previous Change Orders No. <u>1</u> to No. <u>2</u> <u>\$24,122.25</u>	Net changes from previous Change Orders No. <u> </u> to No. <u> </u>
Contract Price prior to this Change Order <u>\$431,350.25</u>	Contract Times prior to this Change Order Substantial Completion: _____ Ready for final payment: _____ <small>days or dates</small>
Net Increase (decrease) of this Change Order <u>\$12,700.00</u>	Net Increase (decrease) of this Change Order
Contract Price with all approved Change Orders <u>\$444,050.25</u>	Contract Times with all approved Change Orders Substantial Completion: _____ Ready for final payment: _____ <small>days or dates</small>

RECOMMENDED:
By: 
Engineer (Authorized Signature)

APPROVED:
By: _____
Owner (Authorized Signature)

ACCEPTED:
By:  William A. Petrakis (Owner)
Contractor (Authorized Signature)

Date: 7-2-2020

Date: _____

Date: 7/02/2020

CHANGE ORDER #2



PETRAKIS

Job- Dry Run Interceptor Sewer Improvements Invoice # : 20-3-CO2
 Phase I
 Clairton Municipal Authority
 Change Order #2

Date : 6/29/2020

<p>To: John M. - KLH Engineers</p> <p>Clairton Municipal Authority 1 North State Street Clairton, PA 15025</p> <p>Phone : 412-233-3246 Fax : Email :</p>	<p>From: W.A PETRAKIS CONTRACTING</p> <p>1501 Pontiac Court Export, PA 15632</p> <p>Phone : 724-575-7817 Fax : 724-519-2153 Email : wapetrakis@gmail.com</p>
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Work	Description	Amount
Additional Work	<p><i>Additional work and material in regards to work associated with Contract 2019-03 - Dry Run Interceptor Sewer Improvements Phase 1.</i></p> <p>Crew Time for down time and additional work as a result of unmarked waterline in 48" CMP - \$12,700.00</p> <p>TOTAL= \$ 12,700.00</p>	\$12,700.00

	Subtotal	\$ 12,700.00
Quote Good For 30 DAYS		
Contact us with any questions...	Total	\$ 12,700.00

CHANGE ORDER

(Instructions on reverse side)

No. 001

PROJECT Dry Run Interceptor Sewer Improvements Phase 1

DATE OF ISSUANCE 7/2/2020 EFFECTIVE DATE 7/2/2020

OWNER Clairton Municipal Authority

CONTRACTOR Petrakis

OWNER'S Contract No. 2019-03 ENGINEER KLH ENGINEERS, INC.

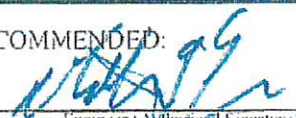
You are directed to make the following changes in the Contract Documents.

Description: Additional work and materials

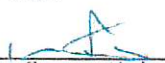
Reason for Change Order: Additional work required not included in bid quantities.

Attachments: (List documents supporting change) See attached documentation

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price <u>\$407,228.00</u>	Original Contract Times Substantial Completion: _____ Ready for final payment: _____ <small>days or dates</small>
Net changes from previous Change Orders No. <u>0</u> to No. <u>1</u> <u>\$0.00</u>	Net changes from previous Change Orders No. <u> </u> to No. <u> </u>
Contract Price prior to this Change Order <u>\$407,228.00</u>	Contract Times prior to this Change Order Substantial Completion: _____ Ready for final payment: _____ <small>days or dates</small>
Net Increase (decrease) of this Change Order <u>\$24,122.25</u>	Net Increase (decrease) of this Change Order
Contract Price with all approved Change Orders <u>\$431,350.25</u>	Contract Times with all approved Change Orders Substantial Completion: _____ Ready for final payment: _____ <small>days or dates</small>

RECOMMENDED:
By: 
Engineer (Authorized Signature)

APPROVED:
By: _____
Owner (Authorized Signature)

ACCEPTED:
By:  William A. Petrakis (Owner)
Contractor (Authorized Signature)

Date: 7-2-2020

Date: _____

Date: 7/02/2020

CHANGE ORDER 1



PETRAKIS

Job- Dry Run Interceptor Sewer Improvements Invoice # : 20-3-C01
 Phase 1
 Clairton Municipal Authority
 Change Order #1

Date : 6/16/2020

<p>To: John M. - KLH Engineers</p> <p>Clairton Municipal Authority 1 North State Street Clairton, PA 15025</p> <p>Phone : 412-233-3246 Fax : Email</p>	<p>From: W.A PETRAKIS CONTRACTING</p> <p>1501 Pontiac Court Export, PA 15632</p> <p>Phone : 724-575-7817 Fax : 724-519-2153 Email wapetrakis@gmail.com</p>
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Work	Description	Amount
Additional Work	<p><i>Additional work and material in regards to work associated with Contract 2019-03 - Dry Run Interceptor Sewer Improvements Phase 1.</i></p> <p>Concrete Encasement for Stream Crossing: - 20LF @ \$255/LF = \$5,100.00</p> <p>R7 Rip Rap placed on stream banks (stream crossing and Peters Creek @ endwall) - 180 Ton @ \$79/Ton = \$14,220.00</p> <p>30"x15" PVC Eccentric Reducer (New US manhole connection to existing 15" sewer) - \$2,421.00</p> <p>W&LE Railroad Flagging Fees - \$2,381.25</p> <p>TOTAL= \$ 24,122.25</p>	\$24,122.25

Quote Good For 30 DAYS	Subtotal	\$ 24,122.25
Contact us with any questions...	Total	\$ 24,122.25



101 Progress Lane
 Canonsburg, PA 15317

Contract

Date	Estimate #
6/16/2020	11468

Name / Address
KLH Engineers, Inc. Attn: John Mowry 5173 Campbells Run Rd Pittsburgh, PA 15205

P.O. No.	Rep
	E

Description of Work	Qty	U/M	Cost	Total
Clairton Project: 714 East Dr.				
Regrade front yard			3,500.00	3,500.00
Haul away excess fill dirt			1,500.00	1,500.00
Import topsoil			2,200.00	2,200.00
Seed and straw matting			1,275.00	1,275.00
Sales Tax 7%			7.00%	0.00

Notes: Any labor, materials and/or services not identified above are excluded from and are not part of the Contractor's Work under this contract.

Signature of contract indicates acceptance of terms, conditions, and disclaimers on back of contract. Note: This contract may be withdrawn by Fairfield Landscaping "Company" if not signed and returned within (15) days of contract date.

Contract Sum	\$8,475.00
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<hr/> Fairfield Landscaping Representative	<hr/> Customer Signature
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Would you like to receive invoices via email?

Collection Expense